



## SEWER PERMIT

### CHECKLIST FOR ADMINISTRATIVELY COMPLETENESS

The submittal of an administratively complete Sewer Permit application (1-page double sided original form) is essential for a quick and timely review. If the Sewer Permit application is not administratively complete at the time of submittal, **the review of the permit will be delayed.** Therefore, please make sure that you have provided the items listed. Below is a checklist that you may use.

#### **DO NOT SUBMIT APPLICATION IF ANYONE OF THESE BOXES IS NOT CHECKED**

**PROJECT LOCATION:** \_\_\_\_\_

#### **IF CONSTRUCTION IS NOT SUBDIVISION**

- Original application form, Municipal Sewer Permit signed and dated by applicant and applicant's Engineer.
- One (1) set of design calculations (N.J.A.C. 7:14A-23) signed and sealed by a New Jersey Licensed Professional Engineer and one (1) set of construction plans signed and sealed by a New Jersey Licensed Professional Engineer or New Jersey Registered Architect.
- Copy of soil erosion letter.
- Current survey signed and sealed by a New Jersey Licensed Professional Land Surveyor.

#### **IF CONSTRUCTION IS A SUBDIVISION**

- Original application form, Municipal Sewer Permit signed and dated by applicant and applicant's Engineer.
- Planning / Zoning board number must be filled in on application.
- One (1) set of design calculations (N.J.A.C. 7:14A-23) signed and sealed by a New Jersey Licensed Professional Engineer and one (1) set of construction plans signed and sealed by a New Jersey Licensed Professional Engineer or New Jersey Registered Architect.
- Copy of soil erosion letter.
- Copy of deed or subdivision map **recorded** with the County of Union Clerk. (DB \_\_\_\_\_ PG \_\_\_\_\_) or (Filed Map No. \_\_\_\_\_)

#### **Please submit original application to:**

City of Elizabeth  
Department of Public Works/Division of  
Engineering  
50 Winfield Scott Plaza, Room 304  
Elizabeth, New Jersey 07201-2462

#### **FOR OFFICIAL USE ONLY**

COMPLETE APPLICATION RECEIVED BY

NAME \_\_\_\_\_

DATE \_\_\_\_\_



# APPLICATION FOR MUNICIPAL SEWER PERMIT

MUNICIPAL PERMIT No. \_\_\_\_\_

PERMIT FEE: \$30.00  
ORDINANCE No. 4149

NJDEP PERMIT No. \_\_\_\_\_

PLANNING / ZONING BOARD APPLICATION No. \_\_\_\_\_

APPLICANT'S NAME: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

CITY OR TOWN: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

WORK SITE  
ADDRESS: \_\_\_\_\_ TAX ACCOUNT No. \_\_\_\_\_

BRIEF DESCRIPTION OF PROJECT: \_\_\_\_\_

THE SANITARY SEWER DESIGN FLOW AT THE PROPOSED SITE IS \_\_\_\_\_ GALLONS/DAY

I hereby certify that the above mentioned project should be constructed according to the NJDEP Rules and Regulations for Sewer Systems and all requirements of the Municipal Code of the City of Elizabeth and all amendments thereto. I also certify that the said project will \_\_\_\_\_ / will not \_\_\_\_\_ convey 8,000 gallons or more of sewerage per day determined in accordance with the values specified in N.J.A.C. 7:14A-23.3a.

APPLICANT'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

APPLICANT'S ENGINEER SIGNATURE: \_\_\_\_\_  
(Affix Seal)

NJ License No. \_\_\_\_\_ DATE: \_\_\_\_\_

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DO NOT WRITE BELOW THIS LINE

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\_\_\_\_\_  
Sewer Operator: Etown Services LLC DATE: \_\_\_\_\_

\_\_\_\_\_  
Sewer Owner: City of Elizabeth DATE: \_\_\_\_\_

**THIS PERMIT NOT VALID UNLESS RECEIPT IS ATTACHED  
ONLY ORIGINAL FORMS WILL BE ACCEPTED**



PLANNING & ZONING BOARD APPLICATION # \_\_\_\_\_

WORK SITE ADDRESS: \_\_\_\_\_

### SANITARY SEWER DESIGN FLOW COMPUTATION FORM

<u>Type of Establishment</u>	<u>Measurement Unit</u>	<u>GPD</u>	<u># of Units</u>	<u>Total Design Flow (GPD)</u>
<b><u>Residential Dwellings</u></b>				
(single family home, duplex units, townhouses condominiums, apartments)				
1 bedroom unit	Per Dwelling	150		
2 bedroom unit	Per Dwelling	225		
3 bedroom unit or larger	Per Dwelling	300		
<b><u>Transit Dwelling Units</u></b>				
Hotels	Bedroom	75		
Lodging houses and tourist homes	Bedroom	60		
Motels and tourist cabins	Bedroom	60		
Boarding houses (max. permitted occupancy)	Boarder	50		
<b><u>Camps</u></b>				
Campground mobile rec. vehicle/tent	Site	100		
Parked mobile trailer site	Site	200		
Children's camps	Bed	50		
Labor camps	Bed	40		
Day camps - no meals	Person	15		
<b><u>Restaurants (including washrooms and turnover)</u></b>				
Average restaurant	Seat	35		
Bar cocktail lounges	Seat	20		
Fast food restaurant	Seat	15		
24 hour service restaurant	Seat	50		
Curb service drive-in restaurant	Car Space	50		
<b><u>Clubs</u></b>				
Residential	Member	75		
Nonresidential	Member	35		
Racquet Club	(Per Court Per Hr.)	80		
Bathhouse with shower	Person	25		
Bathhouse without shower	Person	10		
<b><u>Institutions (includes staff)</u></b>				
Hospitals	Bed	175		
Other institutions	Bed	125		
<b><u>Schools (includes staff)</u></b>				
No shower or cafeteria	Student	10		
With cafeteria	Student	15		
With cafeteria and showers	Student	20		
With cafeteria, showers and laboratories	Student	25		
Boarding	Student	75		
<b><u>Automobile service stations</u></b>				
	Per Filling Position	125		
Service bays	Per Bay	50		
Mini-market	Sq. Ft.	0.100		
<b><u>Miscellaneous</u></b>				
Office buildings (gross area)	Sq. Ft.	0.100		
Stores and shopping centers (gross area)	Sq. Ft.	0.100		
Factories/warehouses (add process wastewater)	Employee	25		
with showers, (add process wastewater)	Employee	40		
Laundromats	Per Machine	580		
Bowling alleys	Alley	200		
Picnic Parks (restrooms only)	Person	10		
Picnic Parks (with showers)	Person	15		
Fairgrounds (based upon average attendance)	Person	5		
Assembly halls	Seat	3		
Airports (based on passenger use)	Passenger	3		
Churches (worship area only)	Seat	3		
Theater (indoor)	Seat	3		
Dinner theater	Seat	20		
Catering/Banquet Hall	Person	20		
Sports stadium	Seat	3		
Visitor Center	Visitor	5		