



## PUBLIC NOTICE

# REQUEST FOR PROPOSALS AND AVAILABILITY OF FUNDS



Notice is hereby given that the City of Elizabeth will receive and open proposals on Monday, December 12, 2016 at 10:00 am in the Elizabeth City Hall, Room 205, 50 Winfield Scott Plaza, Elizabeth, New Jersey for the following programs:

**Community Development Block Grant (CDBG) program**  
**Emergency Solutions Grant (ESG) Program**  
**HOME Investment Partnership Program (HOME)**  
for the period of  
**July 1, 2017 through June 30, 2018 (Year 43).**

Proposals received after the deadline (10:00 am on 12/12/2016) will not be accepted. All proposals are being solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.

The City of Elizabeth, Department of Planning & Community Development, is hereby requesting proposals from municipal, nonprofits, and other eligible public and private entities for participation in the Community Development Block Grant (CDBG) program, the Emergency Solutions Grant (ESG) Program, and the HOME Investment Partnership (HOME) programs of the U.S. Department of Housing and Urban Development (HUD) for the period of July 1, 2017 through June 30, 2018 (Year 43). The City anticipates receiving nearly \$3,000,000 from the U.S. Department of Housing & Urban Development (HUD). Approximately \$2,000,000 for CDBG, \$220,000 for ESG and \$660,000 for HOME. The CDBG Funds will be used for a wide range of activities directed toward neighborhood revitalization, economic development, and improved community facilities and public services. ESG funds will be used to provide rental assistance and support services for the homeless, and HOME funds will be used for the creation & preservation of affordable rental & owner-occupied units and for Tenant Based Rental Assistance (TBRA). All activities must benefit very low to low income persons, aid in the prevention or elimination of slums or blight, or meet other community development needs that present a serious and immediate threat to the health or welfare of the community. The RFP is part of the HUD Consolidated Plan process and will result in the submission to HUD of a one-year action plan, which will include funding requests under the CDBG, ESG, & HOME programs.

**Application Packages will be available on Wednesday, November 16, 2016**, in Elizabeth City Hall - Room 114 for pick-up, will be mailed or e-mailed upon request, and can also be downloaded from the City's Website [www.elizabethnj.org](http://www.elizabethnj.org).

A **Mandatory Informational Meeting** will be held on **Friday, November 18, 2016** from 1:00 am to 3:00 pm in Elizabeth City Hall – 3rd floor Council Chambers. A representative from every applicant agency must participate in this important meeting. A variety of topics will be discussed including: 2017 municipal priorities, overview of the Community Development Block Grant Program (CDBG), Emergency Solutions Grant (ESG) program, and the HOME program. We will review the program parameters, application forms, evaluation criteria, award/denial timetables, etc.

**Individual Technical Assistance** will be provided by appointment only, weekdays from **November 21 through December 9, 2016**, during the hours of 9:00 a.m. – 3:00 p.m. to review application forms, program restrictions, and evaluation criteria for each program.

**Submission Deadline:** All information requested in the RFP must be provided or the proposal may be disqualified. Proposals must be **sealed and labeled** in accordance with the instructions contained in the RFP. Proposals must be made on the form required by the specifications and **one (1) original, three (3) copies, and one (1) USB of the Application Package must be received by 10 a.m. on December 12, 2016.** Proposals submitted by fax or e-mail will not be processed.

Packages may be received prior to due date and should be addressed to:

City of Elizabeth - Department of Planning & Community Development  
50 Winfield Scott Plaza -Room 109, Elizabeth, NJ 07201  
Attn: Ms. Susan J. Ucci, Executive Assistant Director, Dept. of Planning & Community Development

The City of Elizabeth reserves the right to reject any and all proposals, to waive any informality in the RFP process, and to accept any proposals which, in their judgment, are most advantageous, price and other factors considered, and will best serve the interest of the City of Elizabeth.

Proposers are required to comply with the requirements of N.J.A.C. 17:27.

The Honorable J. Christian Bollwage, Mayor  
*City of Elizabeth*

Eduardo J. Rodriguez, Director  
*Dept. of Planning & Community Development*